



**Department of Mechanical Engineering  
Purdue School of Engineering and Technology  
Indiana University-Purdue University Indianapolis**

## **Undergraduate Student Advisory Board Meeting**

**Friday; September 24, 2004; 12:00 – 3:30 pm; SL 165**

### **AGENDA**

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|---|--------|
| 1. Lunch  | 30 min |
| 2. Welcome and introduction of members                  | 15 min |
| 3. Review and acceptance of the Agenda                  | 5 min  |
| 4. Review and approval of the Minutes of April 16, 2004 | 10 min |
| 5. Chair's report                                       | 20 min |
| 6. Review of student satisfaction survey results        | 15 min |
| 7. Break  | 10 min |
| 8. Preparations for ABET visit                          | 30 min |
| 9. E&T Coop/Internship Services (Josh Killey)           | 20 min |
| 10. Formation of subcommittees and tasks                | 30 min |
| 11. Other topics  | 15 min |
| 12. Adjournment   |        |