Representatives in Attendance: Sohel Anwar, Darrell Bailey (alternate), Mark Bannatyne, Michael Drews (alternate), Mohamed El-Sharkawy, Pat Fox, Patrick Gee, Marj Hovde, Afshin Izadian, Julie Ji, Dan Koo, Sarah Koskie, John Lee, Feng Li, Hongbo Liu, David Mannell (alternate), Sungsoo Na, David Nickolich, Chris Rogers, Paul Salama, Joseph Wallace, Bill White (alternate), Likun Zhu

Guests: Karen Alfrey, John Schild, Dr. Russomanno

Presiding: Joy Starks, President

Meeting began at 11:00 a.m.

Joy Starks asked everyone to look at the agenda for the meeting, and the minutes from the December 2014 meeting after there was a quorum. Copies of the minutes are not distributed at the meeting, but can be found at G:\COMMON\Senate documents in addition to being distributed to all faculty members via the E&T Faculty email at least one week prior to each Faculty Senate meeting. A motion was made to accept the December 2014 minutes; all approved. The agenda for the February 2015 meeting was approved.

Dean’s Report

Dr. Russomanno presented the following report.

Provost Dutta Visit

Dr. Russomanno advised that Provost Debashish (Deba) Dutta from Purdue made a second visit. He was here two weeks ago and met with Simon Rhodes, Razi Nalim, and several others. The meeting was very cordial; Provost Dutta expressed his desire to move forward and to develop a shared vision. However, he did not make any commitments regarding some of the chief issues that Drs. Rhodes and Russomanno brought up while he and the President were here in December. Deans Rhodes and Russomanno repeated their concerns in terms of a pathway towards site approved Ph.D.’s for this campus. Dr. Russomanno advised this item needs to be addressed sooner than later. There is some urgency around this issue for a variety of factors. Provost Dutta did advise that he would like to come to IUPUI about once a month to ensure good communication; both he and President Daniels acknowledged the Purdue shortcoming in communication with this campus and our school. He did suggest that both Deans Rhodes and Russomanno present to the Purdue trustees in April. They are meeting in Indianapolis. However, he could not guarantee this because he has to work with them on the agenda. In short, there were really no remarkable breakthroughs. Dr. Russomanno believes Provost Dutta is very sincere in his desire to help us with some of our chief concerns, however, the Provost acknowledged his limitations.

Space

We have an ongoing effort to renovate the student leaders lab on the first floor of ET, the glass partitioned area. The plan is to make it a mini-maker space. The school has a donor who provided $20,000.00 to support a relatively high end 3D printer, as well as perhaps a few lower cost 3D printers, in the space. The space may also include a 3D scanner. Dr. Russomanno advised this is what we anticipated for that room, as well as some new furniture to be more conducive to students working in groups or breaking into more individual type of workspaces. That is the focus for this space. This space is not tied to any particular
program. Once the student meets some level of competency to use the equipment they would gain Jag Tag access to the room. We are hoping to encourage student innovation and entrepreneurship. The idea is to create imaginative things they may be thinking about. The school may put together some type of annual competition and offer an award with the donor support.

Related to this activity, Jie Chen, Chair of Mechanical Engineering, has been coordinating effort for a much larger maker space that would include some equipment for fabrication. Currently, based on the requirements of this space, the school is looking off campus. There really isn’t any suitable space on campus for a comprehensive design lab. The school is looking at the Stutz building space with 3,500 square feet. This space will require some renovation to support this larger, more comprehensive maker space. Jie is working with department chairs and trying to come up with a set of equipment and other items for the space.

**Miscellaneous**

Dr. Russomanno advised the school is still working with Finance and Administration in terms of potentially self-funding the E&T SELB building phase two. They are looking to see if they can come up with a feasible plan and self-funded model.

Dr. Russomanno noted that on Monday he sent out a reminder about the campus and state statute with regard to smoking. Please look at this email. At the end of the day if Dr. Russomanno sees a student smoking he will remind the person that they could receive a fine anywhere from $150.00-$10,000.00. Remind students of the policy. We should report students to the Dean of Students or call campus security, if they do not listen to your warning.

**Discussion**

Mark Bannatyne asked if President Daniels has any intention of opening his office again here on the IUPUI campus. Dr. Russomanno does not recall this specifically being asked. Dr. Russomanno does recall someone making a statement about President Cordova closing the office, but did not recall a question or statement regarding whether the office will reopen again.

**Associate Dean’s Report**

Dean Worley presented the following report.

**Spring 2015 Credit Hours**

Spring credit hours are up. We are up by 3.33% over spring 2014. We did better than the entire campus. As a whole, the campus is up 1.12%. Some of our programs are doing exceeding well.

- BME undergrad up 25½%
- ECE undergrad up 31% and grad up 23%
- MET undergrad up 22%
- Freshman Engineering up 12%
- ME undergrad up 31% and grad 31%
- EEN up 62%

**Commencement**
Commencement will be Mother’s Day, Sunday, May 10. As always, we will be participating in both the IUPUI and our own school ceremony. Susie Bradley will be chairing the committee again this year. Susie will be reaching out to you to get volunteers and marshals set up. If you want to be proactive and volunteer on your own, let Susie know. It is fun and nice to see the students graduating.

Reminder

We have a mock ABET visit March 23 and 24. This includes all of our engineering programs as well as CIT and CGT. These programs are busy getting their self-studies finished.

Updates

The Advising Program Review – Worley noted she has discussed the review previously and an Advising Task Force was formed. The task force has met twice. The task force consists of the department chairs, except Ed Berbari. Karen Alfrey is attending for BME. Terri Talbert-Hatch, Wanda Worley, and Dr. Russomanno are also on the task force. They are in the process of addressing the review team recommendations. The task force agrees with all of the recommendations of the review team and is working on implementing them. Worley will keep Faculty Senate updated on the Advising Program changes.

Blue – IUPUI is piloting an online course evaluation system called Blue. Blue is owned by eXplorance out of Montreal, Canada. During fall 2014 semester we had eight faculty members involved in the pilot. We were the only school involved in the pilot in the fall, except maybe one instructor in education. Dan Baldwin, Patrick Byrket, Rob Elliott, Eugenia Fernandez, Cori Renguette, Bill White, and Wanda Worley all piloted Blue. Worley advised they had a total of 18 sections of courses involved in the pilot. The response was really phenomenal. One of the participants commented that the report interface is great and the comparison to the program/department/school numbers is very interesting. The analytics built into the Blue online course evaluation is very nice for promotion and tenure. Another participant reported they liked being able to see the percentage of evaluations completed while evaluations were open. This semester the same people have said they are very willing to pilot it again and a few additional faculty have agreed to pilot the online course evaluation system. Worley is hoping to get a good group of people willing to pilot Blue. The more faculty involved, the better, because then we can see some of the variations. This past semester the courses were all lecture classes and one lab. We did not have any online, or specialty courses. If you would like to join the pilot, let Worley know. Worley will need to send in course numbers, sections numbers, etc., very soon.

Sarah Koskie asked for a comparison of Blue with the current evaluation system. Worley noted that one of the nice things about the system is that we have a set of questions, but then instructors can add their own questions and get specific feedback. No one will see this feedback except the instructor. Your program director, chair, Wanda Worley, and Dr. Russomanno will see the feedback on the questions consistent across the School. Worley believes it is a very good evaluation system. Jim Kippenbrock would concur most likely also. At some point, we will probably have a set of questions that will be common to the Campus. One of the concerns from one of the faculty who participated in the pilot noted that if we change the questions then how can we compare for promotion and tenure dossiers? Worley advised there are certain questions that will always be asked. Marj Hovde advised that around 4-5 years ago Faculty Affairs went through a process to change the questions. It is not unprecedented that the questions can change.

Fostering Innovative Generations Study (FIGS) – We are one of 26 engineering schools across the United States invited and selected to be a part of a research study funded by NSF. The study is being run by Stanford. All we are doing is distributing the survey. This survey is for junior and senior engineering
students only. Worley advised her emails on this survey are being directed to these junior and senior engineering students. However, Worley did distribute a poster that does share the link, but is not sure any of the departments used the poster to promote the survey. We will have the benefit of seeing the results. The study is called FIGS, or Fostering Innovative Generations Study. It is looking at entrepreneurship and innovation in our engineering students. The survey should be quite interesting when we get the results back. Worley will send the survey link this week and next week, and the following week she will send a reminder to those students involved. The survey will be over the end of February.

*Lunch 'n Learn*

The January Lunch ‘n Learn showcased the Office of Student Services. Marilyn Mangin and Jennifer Williams presented to the largest crowd that we have had at Lunch ‘n Learn for a long time. The presentation was excellent in showcasing Student Services.

February Lunch ‘n Learn – Thursday, February 26, 2015, Noon -1:30 p.m., SL 165
Jason T. Spratt, Dean of Students, and Julie Lash, Director of Counseling and Psychological Services (CAPS) will present on Identifying and Responding to Concerning, Disruptive or Violent Behaviors on Campus. I encourage all of you to attend this important Lunch ‘n Learn and hope you encourage others in your program to attend. RSVP to Susie Bradley at susjbrad@iupui.edu by noon on Friday, February 20.

*Graduation List*

Worley distributed the graduation list for December 2014 and May and August 2015 graduates for approval. **Faculty Senate unanimously approved the graduation list.**

*Associate Dean for Research and Graduate Programs*

**Research**

Dean Nalim presented the following report.

Awards this year total $3.77M as of January 31st. There were 28 external awards contracted, and around 84 proposals submitted this year, requesting about $23M. One number not included in the report is some good news that we just received that Dr. Chien-Chi Lin in BME received an NSF CAREER award. This is probably the most competitive and prestigious award from NSF. Please congratulate Chien Chi on this wonderful achievement.

Amber Nichols is recovering well from surgery and is working from home on grants accounting and management assistance to investigators. You can reach her via email and work phone number.

IUPUI Research Day will be on Friday, April 17. We usually have faculty and students present posters on their research, but this year we want to do something additional. Nalim advised the school wants visitors to come to our labs, and have labs available 1-2 hours during the event. Dr. Nalim has sent an email to the entire faculty and is looking forward to having some good plans to show off our research. Departments have offered several labs to visitors that day.

With regard to funding the school has received about $44K from the Purdue Research Foundation for two summer faculty grants, one Ph.D. student grant and international travel grants. This is similar to what we have received in the past.
There is an ongoing search for the Executive Director of the IUPUI Center for Research and Learning, which is focused on undergraduate research experiences and programs. There are already a couple candidates that are scheduled to be interviewed, but the search is still ongoing. This person will replace Dr. Richard Ward.

John Schild asked if a plan has been established for distributing and applying for Purdue Research Foundation. Nalim said that the process is under way.

**Graduate Programs**

John Schild presented the following report.

Announcement for the IUPUI Fellowship has been sent to all faculty. Each department with MS thesis and Ph.D. degree programs can nominate up to 4 newly admitted graduate applicants for each degree program. The fellowships are intended for recruitment purposes and students from our own engineering programs are eligible for nomination.

The self-study report for the upcoming external review of our MS in Technology graduate degree program has been completed, approved by the office of Planning and Institutional Improvement (PAII), and has been distributed to the review committee. The itinerary for the review team has been finalized and distributed. As a reminder, the review team will be based in ET103 from Wednesday, 02/25 through to noon on Friday, 02/27. The self-study document and itinerary has been distributed to department chairs as well as members of the Graduate Education Committee. This process is very typical to what we can expect will occur in the next few years when the Purdue (West Lafayette) Graduate School begins to include the regional campuses in its ongoing 5 year review cycle of Purdue graduate degree programs.

Our School’s application for 2015-2016 Block Grant funding was well received and our School received a 1% increase over our $276,000 allocation from last year. The school will receive $278,760 this year. All departments should assume their allocation for AY 2015-2016 will be quite similar to that received for AY 2014-2015 graduate fellowship funding.

Schild advised that the School Graduate Education Committee held an ad hoc meeting to discuss the new expectations of Dr. Janice Blum, Associate Vice Chancellor for Graduate Programs, concerning budgeting and tracking of these campus fellowship funds. Dr. Blum is generally supportive of the traditional RA model for graduate support and Ph.D. programs will be given priority. Her office is very interested in knowing exactly where every dollar of campus money is going and this will be a critically important expectation for our 2015-2016 application for block grant funding. At the ad hoc GEC meeting Dr. Schild made clear that those departments receiving block grant funds will have to clearly demonstrate which students received the awards and what type of work was produced in addition to quantifying graduation rates and time to degree. Dr. Blum will require a high level of detail and accountability. In the past, departments have inflated productivity and often included productivity of graduate students that did not receive any block grant funding. Schild reminded the senators to let your graduate faculty and chairs know that there will be accountability in how the money is used.

**Student Affairs Committee** – No Report

**Budgetary Affairs Committee** – No Report

**Computing Resources Committee (CRC)** – No Report

**Constitution and Bylaws Committee** – No Report
**Graduate Education Committee**

Brian King was unable to attend. John Schild gave the following report.

Finally, Dean Schild explained that starting in fall of 2015, the Graduate Programs Office is requiring all graduate students to use LaTeX when formatting their MS thesis or PhD dissertation documents according to the publishing guidelines of the Purdue University Graduate School. In the past his office has wasted valuable time helping students format their documents. There is a large body of experiential evidence demonstrating that when the available LaTeX formatting template is used the document is nearly flawless upon first attempt. Any corrections needed are often quite easy to fix and rarely is more than one editing cycle required. Likewise, there is a large body of empirical evidence demonstrating that use of other available formatting templates, such as those using Microsoft Word produce documents that are fraught with formatting errors. Faculty who choose not to require their graduate students to use LaTeX when writing their final documents should understand their obligation to do whatever is necessary to ensure proper formatting of their student’s work. The Graduate Programs Office will continue to provide the formatting check that is required in order for the thesis/dissertation to be deposited with the PUWL Graduate School which itself is required in order for the student to graduate. However, the GPO will no longer offer the extensive reediting that is often required to properly format the document when using any text processing platform other than LaTeX. If the student’s graduation is delayed because the document is not properly formatted and therefore cannot be deposited in time for graduation, the responsibility for this shortcoming will reside entirely with the student’s major professor.

**Grievance Board** – No Report

**Faculty Affairs Committee** - No Report

**Nominations** – No Report

**Resource Policy Committee**

Dan Baldwin was unable to attend the meeting. Joy Starks advised the date on the agenda for Trustee Teaching Award nominations was incorrect. Nominations were due to the committee by Monday, February 9.

**Undergraduate Education Committee**

Karen Alfrey gave the following report. Alfrey advised the committee had a number of course changes and new course requests. Many of the courses are closely related, so Alfrey will present them in groups.

*TCM new course/course change requests:*

Course changes: TCM 19900, 29900, 39900, 49900

These are variable title courses. The only change is to make them repeatable for credit because as the new TCM graduate program is beginning to roll out many of their initial course offerings will require courses to first be taught under variable title numbers while they wait for the new course requests to go through the system. Previously these courses were set to repeat one time; now students will be taking many versions of the course numbers, so they have moved them to the maximum amount repeatable. The committee unanimously recommends these course changes be approved.
Faculty Senate unanimously approved the TCM 19900, 29900, 39900, and 49900 course change requests.

New course: TCM 18000: Exploring Intercultural Technical Communication

Cori Renguette advised she received a curriculum enhancement grant to develop the course that uses intergroup dialogue to address intercultural issues and technical communication. The course will be an elective in the new curriculum. Renguette advised she submitted it to the General Education core as a cultural course. The course will address issues relating to the global workplace where students will encounter a variety of individuals from all cultures and all walks of life. This course is a way to introduce them to relationship building and communication skills to deal with situations in the workplace related to diverse cultures. Undergraduate Education Committee voted unanimously to approve this course for approval.

Faculty Senate unanimously approved the TCM 18000 new course request.

New course: TCM 21800: Introduction to Engineering Technical Reports
New course: TCM 21900: Introduction to Technical Presentations
New course: TCM 35800: Technical Reporting Analysis and Development
New course: TCM 35900: Technical Data Reporting and Presentation

These courses are all one credit courses and these courses will ultimately be associated with an MET or ECET course that has some significant written or oral communication component associated with it as a communication instruction support. Alfrey advised the courses will also be offered to other students who want to gain communication skills in these areas. Undergraduate Education committee recommends these courses for approval.

Faculty Senate unanimously approved the TCM 21800, TCM 21900, TCM 35800, and TCM 35900 new course requests.

MAT new course/course change requests:

Course change: MUS-A130: Music Theory and History I, 3 cr
(Originally MUS-A110 Basic Musicianship and Technology I, 6 cr)
New course: MUS-A131: Musicianship Skills I, 2 cr
New course: MUS-A132: Music Technology Lab I, 1 cr

Course change: MUS-A140: Music Theory and History II, 3 cr
(Originally MUS-A120 Basic Musicianship and Technology II, 6 cr)
New course: MUS-A141: Musicianship Skills 2, 2 cr
New course: MUS-A142: Music Technology Lab II, 1 cr

Course change: MUS-A230: Music Theory and History III, 3 cr
(Originally MUS-A210 Advanced Musicianship and Technology I, 6 cr)
New course: MUS-A231: Musicianship Skills 3, 2 cr
New course: MUS-A232: Music Technology Lab III, 1 cr

Course change: MUS-A240: Music Theory and History IV, 3 cr
(Originally MUS-A220 Advanced Musicianship and Technology II, 6 cr)
New course: MUS-A241: Musicianship Skills 4, 2 cr
New course: MUS-A242: Music Technology Lab IV, 1 cr
Alfrey advised that the history of the above courses is at the beginning of the Music Technology undergraduate program there was a sequence of 4 courses, each was a 6 credit course that combined music theory, music history, musicianship, and a lab component. The idea was for incoming new students into the program to take these 4 courses to build certain skills. These changes are responding to two concerns, 1) transfer students who come in may already be really solid in the theory and musicianship, but not history. The department decided to break the courses into three individual units of music theory, musicianship, and technology, so the transfer students could be placed in their appropriate levels, and 2) the other concern was that because these were offered as a single 6 credit course a student could completely fail in one of those areas, have trouble in music theory for example, but do really well in all the other components of the course and pass the 6 credit course without having gained the really crucial skills they need in this area. With those two things in mind, the proposal takes each one of these 6 credit courses and breaks them into 3 credits, 2 credits, and 1 credit hour courses. They are covering the same material, but are formatted to better meet the needs of the student. Undergraduate Education recommends these course changes be approved.

Darrell Bailey advised he looked at schools of music and a degree in technology programs. These changes bring clarity, brings cohesion, benefits students, and it preserves the content, in terms of desired outcomes from students. Many courses will combine theory and history in music; history informs theory and theory informs history.

**Faculty Senate unanimously approved the above Music course changes/new course requests.**

Course change: MUS-N310 Music Technology I (reduce credit hours, 6 to 3)

This course was originally a 6 credit hour course, and now will be reduced to 3 credits. With the changes in sequence in the above courses discussed the four technology labs and some of the content was moved into the other courses. MAT does not have any other 6 credit hour courses, so they decided to update this course at this time, with the new structuring.

These changes free up 3 credit hours, which will be elective credit at this time.

**Faculty Senate unanimously approved the MUS-N310 course change request.**

Wanda Worley noted that we have several 300 level courses, and some 400 level courses, that if any of these courses were changed to 200 level courses we could recommend them to the Common Core very easily. If you are interested in getting more courses in the common core, which will benefit MAT you can keep this in mind. Darrell Bailey advised the department is discussing this issue.

**IUPUI Faculty Council** - No Report

*For details on IUPUI Faculty Council meetings and meeting minutes, please look at their website: www.iupui.edu/~fcouncil.

**Purdue Intercampus Faculty Council and Purdue University Senate**

*Purdue Intercampus Faculty Council*

Marj Hovde presented the following information.
The Intercampus Faculty Council met last week. There were a couple issues discussed. Purdue Calumet and Purdue North Central are still in the process of integrating. There are also some issues about core courses in the Purdue system. If they are 80% equivalent they should transfer, but they are not transferring easily. There has also been information in the news regarding changing IPFW to a metropolitan university, like IUPUI, rather than a regional campus, which would give it a little more autonomy.

**Promotion and Tenure Guidelines**

The big issue discussed was about Promotion and Tenure guidelines, which were distributed to faculty via email prior to this meeting. Hovde noted that if you think of something after the discussion today to contact her and she can advise at the next Purdue West Lafayette Senate meeting on February 16. The following is for discussion only. The next Purdue Intercampus Faculty Council is scheduled to meet on our campus March 6th. The School of Science will host the meeting.

There were three documents that were distributed. One is the most relevant to us, which discussed P&T policy. As you may know tenure for faculty in this school and the School of Science comes through IU, promotion comes through Purdue. The document that is most relevant is the one titled tenure. Hovde wanted Faculty Senate to look over the document to give feedback to make sure it makes sense. When a person goes up for promotion and tenure, it goes through the department level, the school level, the campus level here at IUPUI. Once Nassar Paydar, the Executive Vice Chancellor, looks over everything then our files are split and promotion goes to Purdue and through their process, and tenure goes to IU and through their process. We do need to be aware of Purdue’s understanding for promotion. If you are already tenured and going up for promotion, then this is especially relevant to you.

Hovde noted this document was discussed at the Intercampus Faculty Council and at the Purdue Senate meeting. One thing that was discussed was the item “Professorial Conduct” on page 2. There is some concern, there are two areas. One is about civility and how people are supposed to treat faculty, staff, and students, with professional conduct. There is also information about being involved in faculty governance. Hovde and others believe the faculty governance area is about service and is not about civility. They will ask to have these areas split apart. Also, it is noted that you have academic freedom but be civil in your interactions and communication.

The criteria – we have research and creative activity, excellence in teaching, or excellence in service. Purdue calls it discovery, learning, and engagement. Their engagement would be roughly equivalent to what we call service. Hovde believes engagement also has to do with outreach to the community. They also discussed that associate professor or professor needs to be a little clearer about these three areas. They basically foreground the research and creative activity. Joy Starks questioned how much this affects IUPUI faculty. Hovde is not sure, and noted we go through the IUPUI process first and then it goes to Purdue. Hovde wants everyone to be aware of these policies because the people at Purdue who are looking at cases, especially controversial cases, will have these policies in their minds. Their culture of P&T is slightly different than what we have here.

Hovde noted their list of terms of faculty and other lines that are not included, and our terminology is slightly different in some cases. The council has asked them to clarify this area. The regional campus also has some slightly different terminology.

Sarah Koskie questioned the IU definition of adjunct faculty. IU’s definition of adjunct faculty does not necessarily correspond to most schools. Koskie notes that the word “adjunct” has two different meanings 1) someone who teaches part time or 2) someone who is contributing research expertise to a department from another department. Hovde advised she noticed that the official definitions in the IU Faculty handbook, that people who are teaching part time on a contingent basis are not called adjunct. They are
referred to as part time visiting. In popular usage we call them adjuncts, but that is not accurate. Dr. Russomanno believes IU’s term is associate (part time). This will need to be clarified.

Some of the regional campuses do not have quite the same positions.

Another area to clarify is the role of the chair of the department versus the chair of the committee. How often does this person get to vote? In the IU system you can only vote once, so if you are on department level committee and school level committee, you can only vote on a case one time. At Purdue apparently you can vote twice.

Dr. Russomanno noted that since he has been here, this is nothing but a perfunctory process. There is no discussion with respect to P&T to Purdue at the school level. It is exclusively a discussion from Nassar Paydar to his counterpart of Provost at Purdue. It is more of a gentle person’s discussion in very much a perfunctory process. Dr. Russomanno noted that he would caution us in spending too much time and worrying about this too much unless we are getting a directive from Academic Affairs. Hovde agrees, and noted if there were a controversial case, then it might be good to have some background. Dr. Russomanno noted it might be interesting to know the last time that there was a disagreement with respect to promotion, and would be very curious as to the last time it occurred and how often it has occurred.

Hovde reminded everyone that if they have comments or questions to let her know by the end of the week, and she will bring them to the Purdue Senate. The other two documents are more for background. Hovde also noted that if we do revise our school documents that we should keep these documents in the back of our mind.

Purdue University Senate

Marj Hovde gave the following report.

The Purdue Senate met a couple weeks ago. One of the issues they are discussing is the movement to assess critical thinking skills, especially between their first year and their senior year; it is generating some controversy. Currently, it only applies to the West Lafayette campus, but in case they start discussing for our campus and regional campuses once they get this established. Hovde wanted faculty here to be aware of this issue.

They also approved the Health plan will now support care for autism treatment (beyond what they currently do).

Old Business

New Business

The meeting ended at 12:00 p.m. The next Faculty Senate meeting will be Tuesday, March 10, 2015, 11:00 a.m. in SL 165.

Mark Bannatyne asked that Faculty Senate consider adopting a policy on smoking required to be included in all of our syllabi. Bannatyne believes it is an important issue and noted the email that Dr. Russomanno forwarded recently, that he was not aware of some of the issues. Bannatyne noted that faculty were asked to enforce the email policy into our syllabus. Joy Starks advised she will speak with Student Affairs and Undergraduate Education to see which committee should look into this. Marj Hovde does not agree, and believes the syllabi is already too long and does not believe the students are reading them. Hovde believes this policy is in the handbook and students have access to this. Wanda Worley noted that on the other hand the syllabus is a contract with our students, so anything that we think is critical to the students to follow need to be in the syllabus. Worley agrees the syllabi are very long and agrees that students do not
read them, but at the beginning of the semester most faculty go over the syllabus. Starks advised faculty to discuss with their departments and we will put on the March Faculty Senate agenda.

Wanda Worley also noted that a couple people questioned having two convocations. Those questioning two recommended a fall convocation, but not a spring convocation. Do we really need two? Worley believes it is in the constitution that we should have two convocations.
FACULTY SENATE REPORT from ASSOCIATE DEAN for
ACADEMIC AFFAIRS and UNDERGRADUATE PROGRAMS
February 10, 2015

Submitted by Wanda L. Worley

SPRING 2015 CREDIT HOURS
Spring 2015 credit hours are up by 3.33% over spring 2014; IUPUI Campus as a whole is up 1.12%. Programs with very positive increases in credit hours over last spring include

- BME undergrad up 25½%
- ECE undergrad up 31% and grad up 23%
- MET undergrad up 22%
- Freshman Engineering up 12%
- ME undergrad up 31% and grad 31%
- EEN up 62%

COMMENCEMENT
- My office is already working on commencement.
- Commencement is on Mother’s Day, Sunday, May 10.
- As always, our school will be participating in the main campus ceremony, as well as having our own School program.
- Susie Bradley is chairing the committee again this year and will be in touch to identify marshals and volunteers.
- If you want to be proactive and can volunteer, please let Susie Bradley know.

REMINDE
- ABET: Several programs will be participating in a mock visit on March 23 and 24. Programs include Biomedical Engineering (BME), Electrical and Computer Engineering (ECE), Mechanical Engineering (ME), Motorsports Engineering (MSTE), Energy Engineering (EEN), Computer and Information Technology (CIT), and Computer Graphics Technology (CGT). The “real” visit will happen fall 2016.

UPDATES
1) ADVISING PROGRAM REVIEW
- Advising Task Force has been formed and has met twice.
  o The group consists of department chairs, Terri Talbert-Hatch, Karen Alfrey, me and the Dean.
- We are in the process of addressing the review team’s recommendations.
- Recommendations included (1) develop a culture and common perspective on advising across the School; (2) create and implement systems and processes that support coordinated and intrusive advising; (3) study advising and teaching loads; (4) engage in ongoing and purposeful professional development for faculty and staff advisors; (5) create an administrative structure that combines student and career services with academic advising.
2) BLUE

- IUPUI is piloting a new online course evaluation system called BLUE.
- The company is eXplorance out of Montreal, Canada.
- Fall semester, we were the only School participating in the pilot. We had 8 E&T faculty teaching 19 course sections participate: Dan Baldwin (CGT), Patrick Byrket (MAT), Rob Elliott (CIT), Eugenia Fernandez (CIT), Cori Renguette (TCM), Chris Rogers (CGT), Bill White (CEMT), and Wanda Worley (ENGR).
- The response from those who participated is overwhelmingly positive. Here’s a representative comment: “The report interface is great and comparison to the program/department/school is very interesting. I love being able to see the percentage of evaluations completed while evals are open. This helps me remind students to complete evaluations.”
- This semester, the same people are participating again and a few others have joined the group.
- If interested in joining the pilot, please let me know as soon as possible.

FOSTERING INNOVATIVE GENERATIONS STUDY (FIGS)

- We are one of 26 engineering schools across the U.S. participating in a national research study on the undergraduate engineering experience.
- Study is funded by the National Science Foundation through Epicenter, the National Center for Engineering Pathways to Innovation.
- The study is called the Fostering Innovative Generations Study (FIGS). It is an honor for us to be invited / selected to participate.
- If you would like more information about FIGS, please go to this link: https://docs.google.com/document/d/1VY1aOljZMajutzw4Ccm1eQY1s4v0mZNLHNy63T7nJHE/edit?usp=sharing
- Our involvement is distributing the survey to our junior and senior engineering students.
- I’ve sent an email to these engineering students letting them know I will be sending the link to the survey this week.
- I’ll be sending reminder emails the next two weeks.
- We’d like to get as many engineering juniors and seniors as possible to complete the survey.

LUNCH ‘N LEARN

- **January:** Showcased the Office of Student Services. Marilyn Mangin, director of student recruitment, and Jennifer Williams, director of career services, presented to one of the best attended Lunch ‘n Learns in a long while.

- **February:** Thursday, February 26, 2015, Noon-1:30 p.m., SL 165
  Topic: Identifying and Responding to Concerning, Disruptive or Violent Behaviors on Campus
  Speakers: Jason T. Spratt, dean of students, and Julie Lash, director of counseling and psychological services
  Description: How to deal with these concerning behaviors will be discussed: High-risk drinking; illegal and prescription drug use and abuse; Angry, hostile or abusive behavior; Behavior that is threatening to oneself or others; Violence –including relationship violence; Mental illness and suicide; Bizarre or strange behavior that is inappropriate, worrisome, or disruptive
  RSVP to Susan Bradley at susjbrad@iupui.edu by noon on Friday, February 20.
Attachment 2: Faculty Senate Report from Associate Dean for Research

February 2015

Research

1) 28 external awards were contracted for total **$3.77 M as of January 31** this fiscal year to date with PI at the School. Year to date, 84 proposals were submitted requesting $22.7M.

2) Yesterday, we received news that Dr. Chien-Chi Lin in BME received an NSF CAREER award. This is the most prestigious and probably most competitive award of the National Science Foundation, awarded to early-career faculty. Please congratulate Chien Chi on this wonderful achievement.

3) Amber Nichols is recovering well from surgery, and is working from home on grants accounting and management assistance to investigators. She can be reached by email and her work phone.

4) The School is on organizing an ‘Open Labs’ event on IUPUI Research Day, this year on Friday, April 17. In addition to posters that our students and faculty display at IUPUI Research Day, we plan to have several labs host visitors, to show off our research. Faculty are encouraged to participate, and can host visitors by invitation or by targeted marketing.

5) The School has received about $44K in funding from the Purdue Research Foundation for two summer faculty grants, one PhD student grant and international travel grants.

6) There is an on-going search for Executive Director of the IUPUI Center for Research & Learning, which focuses on undergraduate research experiences and programs.